

**Project Name:** *Jumeoni* : A Digital Library of Life in Seoul

**Project Description:** *Jumeoni* (“pocket”) is a digital collection of multimedia documenting the experience of expatriates living and working in Seoul, South Korea. In the interest of keeping metadata comprehensive, but simple enough that contributors will not have a problem understanding the process, the project uses the Dublin Core Element Set (<http://dublincore.org/documents/dces/>). This schema is based on the Indiana Memory Dublin Core Metadata Guide ([http://www.in.gov/library/files/dig\\_metast.pdf](http://www.in.gov/library/files/dig_metast.pdf)).

*Jumeoni* uses the following Dublin Core Elements:

- Title
- Date
- Coverage
- Creator
- Contributor
- Language
- Description
- Type
- Format
- Publisher
- Rights
- Identifier

See below for a detailed explanation of the elements.

**Content guidelines:** Content submitted for publication in *Jumeoni* should be media that record or demonstrate the experiences of foreigners living and working in Seoul, South Korea. This can include photographs, video clips, audio recordings, and text. Content should be expressive of a unique perspective and be accompanied by a short description (up to 300 words) explaining its relevance.

By submitting content to *Jumeoni*, you are agreeing that the material you contribute is your own or that you have obtained consent from the creator to submit it for publication. All content submitted will be licensed under a Creative Commons license (more information available here: <https://creativecommons.org/licenses/>). The contributor may choose which license they would like to release their submission under; if none is chosen the material will be licensed under an Attribution Share Alike International license.

**File Formats:** The following formats will be accepted within the collection.

- TIFF, JPEG, PNG, GIF: Photographs or other still images. Archival TIFF files would be preferable, but because of the nature of the contributions, will usually be in the form of JPEG or PNG. GIF is primarily used for animated images, but will also be accepted.
- Text: Text submissions will be pasted directly into the web interface.
- MP3: For audio recordings. Audio recordings that are submitted in non-MP3 formats may be

converted or published in their original state, depending on their ability to play successfully in browser-based environments.

- MOV, MP4, AVI, WMV, OGV, OGG, FLV: for video clips. Video clips may be edited or converted due to size constraints, and depending on their ability to play successfully in browser-based environments.

**Romanization of Korean Characters (*hangeul*):** *Jumeoni* will use the Revised Romanization system adopted by the Korean government for all Korean words. The romanization guidelines can be found at the following links.

- <http://www.korean.go.kr/eng/roman/roman.jsp>
- [http://en.wikipedia.org/wiki/Revised\\_Romanization\\_of\\_Korean](http://en.wikipedia.org/wiki/Revised_Romanization_of_Korean)

If you are working at a computer that does not support typing in Korean characters, you can use the following website to type in Korean. Make sure the radio button is set to “Revised Romanization.”

- <http://www.sayjack.com/type/korean/>

Koreans use a variety of romanizations for their personal names. Use the romanization that they specify. If the person is well-known (for example, a celebrity), a search of Wikipedia or Google will usually have the correct romanization. If no romanization is specified, use the Revised Romanization. Korean names are usually written with the surname first, then the given name. When writing personal names in English characters, use the English syntax of given name first, then surname. When writing Korean names in *hangeul*, use the Korean syntax. Many Koreans have English names; when writing the romanized version, use the format *English name, Korean given name, Surname* (without commas).

### **Jumeoni List of Metadata Elements**

#### ***Title***

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**Definition:** A name given to the resource.

**Maps to DC Element:** Title

**Obligation:** Mandatory

**Notes:**

- If no title is specified, create a short description (less than 100 characters) to identify the object.

**Examples:**

- View from Sinnonhyeon Station
- A Conversation with Grace
- How to Make Kimchi

#### ***Date***

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**Definition:** A point of period of time associated with an event in the lifecycle of the resource.

**Maps to DC Element:** Date

**Obligation:** Mandatory

**Notes:**

- For our purposes, the date is the date that the resource was created.
- Dates should be entered in YYYY-MM-DD format. The year is mandatory. If the exact month and day are not known, estimate the month and leave the day blank.

**Examples:**

- 2012-03-24 for March 24, 2012.
- 2008-09 for September 2008.

## **Location**

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**Definition:** The spatial or temporal topic of the resource.

**Maps to DC Element:** Coverage

**Obligation:** Mandatory

### **Notes:**

- Location information should be entered in the following manner: English romanization first, then *hangeul* characters.
- Wikipedia can be used to find most place names, in both *hangeul* and in the Revised system. Some place names are also available in the Library of Congress Authority Files (<http://authorities.loc.gov/webvoy.htm>), which uses the older McCune-Reischauer romanization scheme.

### **Examples:**

- Sinnonhyeon Station, Gangnam. , .
- Hongdae
- EWAS Daechi School

## **Creator**

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**Definition:** An entity primarily responsible for making the resource.

**Maps to DC Element:** Creator

**Obligation:** Mandatory (see notes)

### **Notes:**

- Generally, the contributor of the resource will be the same as its creator. If this is not the case, the name of the contributor will go in the contributor field, and the original creator will go in this field.
- Names written in English will be written in *first name last name* order. Korean names will be written in their romanized name first, then in *hangeul*. See the notes on romanization above for instructions on recording Korean personal names.

### **Examples:**

- Robin Hudson
- Cinthia Youngju Do,

### ***Contributor***

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**Definition:** An entity responsible for making contributions to the resource.

**Maps to DC Element:** Contributor

**Obligation:** Recommended (see notes)

**Notes:**

- This field will be used to identify the person contributing the resource to the collection, if that person is not the resource's original creator.
- Names written in English will be written in *first name last name* order. Korean names will be written in their romanized name first, then in *hangeul*. See the notes on romanization above for instructions on recording Korean personal names.

**Examples:**

- Robin Hudson
- Cinthia Youngju Do,

### ***Language***

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**Definition:** A language of the resource.

**Maps to DC Element:** Language

**Obligation:** Recommended

**Notes:**

- Most submitted materials will be in English, since this collection focuses on the experiences of foreigners in Korea (and particularly English-speaking foreigners). However, non-English speaking expatriates are also welcome to submit their resources for inclusion in the project, in which case the language will need to be specified.
- A resource may have more than one language (for example, an audio recording with both Korean and English sections).
- Still and Moving Images need not have a recorded language. If an image contains text that is significant for understanding the image, it should be included in English in the description field.

**Examples:**

- Korean, English

### *Description*

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**Definition:** An account of the resource.

**Maps to DC Element:** Description

**Obligation:** Mandatory

**Notes:**

- Descriptions will be limited to 300 words in English.
- If a resource contains non-English that is necessary for understanding the significance of the resource, this will need to be documented in the description field.
- Text resource descriptions should give a brief summary or synopsis of the resource.

**Examples:**

- A conversation with my 6-year old student Grace about visiting Costco during a field trip bus ride.
- Graffiti on an overpass in the Dogok neighborhood.
- A blog post describing the experience of making kimchi with a group of students and teachers.

### *Type*

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**Definition:** The nature or genre of the resource.

**Maps to DC Element:** Type

**Obligation:** Mandatory

**Notes:**

- This project supports the following types: text, audio, moving image, still image. Each resource may have only one type.

### ***File Type***

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**Definition:** The file format of the resource.

**Maps to DC Element:** Format

**Obligation:** Mandatory (Automatically generated)

**Notes:**

- Still Image: TIFF, JPEG, PNG, GIF.
- Text: (will be entered into the interface manually).
- Audio: MP3.
- Moving Image: MP4, OGG, AVI, MOV, WMV, FLV, OGV.
- Files that are submitted in formats other than these may be accepted as is, or may be converted to one of the accepted file formats.

### ***Publisher***

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**Definition:** An entity responsible for making the resource available.

**Maps to DC Element:** Publisher

**Obligation:** Mandatory

**Notes:**

- The publisher will usually be *Jumeoni* Digital Library.
- If the resource has been published by another entity, another publisher tag will be included with the name and the web address of that entity.

**Examples:**

- Jumeoni Digital Library, [jumeoni.siobhainrivera.com](http://jumeoni.siobhainrivera.com)

### ***Copyright Status***

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**Definition:** Information about rights held in and over the resource.

**Maps to DC Element:** Rights

**Obligation:** Mandatory (see notes)

**Notes:**

- All content submitted will be licensed under a Creative Commons license (more information available here: <https://creativecommons.org/licenses/>). The default license for resources included in *Jumeoni* is the Creative Commons Attribution Share Alike International License.
- The contributor may choose which license they would like to release their submission under; if none is chosen the material will be licensed under an Attribution Share Alike International license.
- Creators may also choose to put their resources in the public domain. More information about that here: <http://creativecommons.org/about/cc0>

**Examples:**

- This work is in the public domain.
- This work is licensed under a Creative Commons Attribution Share Alike International License. For more details, see <https://creativecommons.org/licenses/>

### ***Identifier***

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**Definition:** An unambiguous reference to the resource within a given context

**Maps to DC Element:** Identifier

**Obligation:** Mandatory (see notes)

**Notes:**

- This is the only metadata field that will not be seen/filled in by the contributor of the resource.
- The identifier will consist of a Permanent URL that will be assigned at the time of the resource's ingestion into the collection.

**Examples:**

- <http://jumeoni.siobhainrivera.com/t/001> (for the first text object in the collection)
- <http://jumeoni.siobhainrivera.com/p/025> (for the 25<sup>th</sup> still image object in the collection)

**Example Dublin Core XML Record – Still Image**

```
<?xml version="1.0" encoding="UTF-8"?>
<metadata
  xmlns="http://jumeoni.siobhainrivera.com/"
  xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance"
  xsi:schemaLocation="http://jumeoni.siobhainrivera.com/
http://jumeoni.siobhainrivera.com/schema.xsd"
  xmlns:dc="http://purl.org/dc/elements/1.1/">

  <dc:title>
    View from Sinnonhyeon Station, Gangnam
  </dc:title>
  <dc:date>
    2012-03-01
  </dc:date>
  <dc:coverage>
    Sinnonhyeon Station, Gangnam. □□□□, □□.
  </dc:coverage>
  <dc:creator>
    Siobhain Rivera
  </dc:creator>

  <dc:description>
    A view of the lights in downtown Gangnam at night from the
    Sinnonhyeon Station bus stop.
  </dc:description>
  <dc:type>
    still image
  </dc:type>
  <dc:format>
    jpeg
  </dc:format>
  <dc:publisher>
    Jumeoni Digital Library
  </dc:publisher>
  <dc:rights>
    This work is licensed under a Creative Commons Attribution
    Share Alike International License. For more details, see
    https://creativecommons.org/licenses/
  </dc:rights>
  <dc:identifier>
    http://jumeoni.siobhainrivera.com/p/001
  </dc:identifier>

</metadata>
```

**Example Dublin Core XML Record – Moving Image**

```
<?xml version="1.0" encoding="UTF-8"?>
<metadata
  xmlns="http://jumeoni.siobhainrivera.com/"
  xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance"
  xsi:schemaLocation="http://jumeoni.siobhainrivera.com/
http://jumeoni.siobhainrivera.com/schema.xsd"
  xmlns:dc="http://purl.org/dc/elements/1.1/">
  <dc:title>
    Conversations on the Bus
  </dc:title>
  <dc:date>
    2013-07
  </dc:date>
  <dc:coverage>
    Daechi-dong, Gangnam.   ,   .
  </dc:coverage>
  <dc:creator>
    Siobhain Rivera
  </dc:creator>
  <dc:language>
    English, Korean
  </dc:language>
  <dc:description>
    Conversations with and between students while on our way to
    Everland theme park.
  </dc:description>
  <dc:type>
    moving image
  </dc:type>
  <dc:format>
    mov
  </dc:format>
  <dc:publisher>
    Jumeoni Digital Library
  </dc:publisher>
  <dc:rights>
    This work is licensed under a Creative Commons Attribution
    Share Alike International License. For more details, see
    https://creativecommons.org/licenses/
  </dc:rights>
  <dc:identifier>
    http://jumeoni.siobhainrivera.com/v/001
  </dc:identifier>
</metadata>
```